

# On Average, an Adult Laughs Only 15 Times a Day.

*We consider this laughable here.*



Known globally for its high-precision filling and closing machines, the German based groninger company is a world leader in highly sophisticated, innovative and customized solutions for manufacturers of pharmaceuticals and cosmetics. groninger USA, located in Charlotte, NC is the headquarters for our American and Canadian customer base. We offer an unparalleled work environment and outstanding career opportunities for manufacturing, sales, machine assembly, engineering, procurement and after sales support incl. field service. groninger USA LLC offers a competitive salary and outstanding benefits. Come see for yourself!

## Production Planner / Shop Estimator

Full time position; reports to Procurement Manager



### Your Tasks

- Select production path for manufactured parts based on their drawings
- Work with in-house manufacturing and/or outside vendors to find the best manufacturing path
- Evaluate bids, purchase items and services at the most favorable price consistent with quality, quantity and specifications.
- Estimate expedited lead times for upcoming projects based on anticipated project scope and current production volume
- Coordinate with engineering regarding design adjustments to expedite component sourcing where possible
- Process order acknowledgements, maintain due dates, update purchase order pricing and communicate changes daily; expediting orders when necessary.
- Follow up daily with suppliers to gain delivery commitments on open purchase orders.
- Monitor and analyze supplier performance to ensure an on-time supply chain.
- Reconcile supplier invoicing; investigate and resolve issues.
- Perform other duties as assigned.



### Your Profile

- Highschool diploma or GED required
- Proficient in Microsoft Office required
- 1+ year ERP experience required
- 1+ year production planning experience, preferably in a manufacturing environment
- Able to read and understand specs and part drawings required
- Familiar with manufacturing and CNC production required
- Must possess the ability to organize and prioritize tasks, work collaboratively in a cross-functional environment, and ensure timely completion of responsibilities
- Well organized, multitasker, detail-oriented and thorough
- Proficiency in MES/PLM systems (PSI Penta/Agile preferred)
- German language skills preferred

**Please reply to:**

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